

Guiden Sutton Parish Council
Draft Minutes of the Ordinary Parish Council meeting held on Wednesday 5th February
2020 at 7.30pm in Guiden Sutton Village Hall

PART 1

Chairman: Cllr Moulton

Present: Cllr P Paterson, Cllr A Davis, Cllr S Proctor, Cllr S Ringstead and Cllr D Hughes.

Clerk: Mrs L Tiplady

In attendance: 4 members of the public.

1 Procedural matters.

(a) Apologies. Apologies received from Cllr I Brown (Family) and Cllr M Littlewood (Family). Apologies also received from Cllr M Parker and PCSO Bailey.

Cllr Davis announced his resignation from the Parish Council at the end of the meeting. All Councillors expressed their thanks to Cllr Davies for his time and dedication to the Parish Council

ACTION: Clerk to inform CWAC, ChALC and Marigold editors of the change. Clerk to put the prescribed notice on the noticeboard giving 10 electors 14 days in which to call for a by election.

(b) Declarations of interest. Cllr Hughes and Cllr Davis declared an interest as members of the Guiden Sutton Green Space (GSGS) Group. Cllr Proctor advised it may be more appropriate to advise members not to move or second proposals that impact on organisations in which they have declared an interest.

(c) Confirmation of the minutes of the Ordinary Parish meeting of the Council held on Wednesday 8th January 2020. It was proposed by Cllr Paterson and seconded by Cllr Ringstead and agreed that the minutes of the Ordinary meeting of the Council held on 8th January 2020 should be approved. The minutes were signed by the Chair as a true record of the meeting.

(d) Dates of future meetings.

2020

4th March

1st April

6th May (Annual meeting-7pm)

3rd June

15th July (pushed back to account for August gap)

2nd September

7th October

4th November

2nd December

All meetings will be in the Village Hall at 7.30pm.

2. Community engagement/Communications:

(a) Visiting officers. Mr Lewin confirmed the ramp near Park Farm has been removed and bollards have been introduced. He also noted the fallen tree on the Green Lane path will be removed by the Public Rights of Way (PROW) officer soon. The Clerk noted cracks in the bridge under the Greenway near Park Farm

ACTION:Clerk to report bridge concerns to SusTrans.

(b) Visiting Members. No members present.

(c) Public speaking time. Sarah Jessop gave an update on the GSGS group.

1) Mersey Forest has confirmed in writing that funds can be used upto 2022.

2) CWAC environmental team has funding for pond habitats from Natural England to make existing or new ponds newt friendly. The Pond at the far end of the field could be used and would include the installation of a fence around it. A new pond could be installed anywhere on the site. This habitat enhancement would take place in September/October 2020.

3) The GSGS group are currently looking at path materials and quotes to ensure funding can be applied for as soon as the purchase occurs. This will be explored further at the next joint working group meeting.

A resident expressed concerns about the footpath width on Guilden Sutton Lane. The Clerk confirmed that this has recently been reported to CWAC.

Mr Lewin confirmed that trees are down off Dingle Path.

ACTION:Clerk to inform land owners that trees are down.

(d) Public correspondence. No correspondence from the public.

- A resident is concerned about the safety of the road near the Rugby Club. Cllr Proctor agreed with these concerns. ACTION:Clerk to write to the rugby club detailing residents' concerns.
- A resident was concerned about the width of the path on Guilden Sutton Lane. The resident has lodged the complaint with CWAC who will repair it soon.
- A resident offered help in village weeding, planting etc.
- A resident expressed concerns about the hedge cutting between the Village Hall and the play area. This hedge is on CWAC land. Cllr Davis suggested a new hedge be introduced. ACTION:Cllr Brown to investigate if the hedge could be removed. Clerk to add to the next agenda.
- A resident is concerned about cars damaging grass verges around the village. ACTION: Communications team to include in next newsletter. Clerk to contact Highways to investigate if signs could be introduced to stop grass verge parking.
- A resident was concerned about hedges around their property being too high. The resident has been referred to CWAC who own the hedges.

(e) Report from surgery held on Saturday 1st February 2020

Cllr Ringstead and Cllr Paterson were in attendance at the surgery on the 1st February.

- Resident of Guilden Sutton Lane requested a litter bin by the Pipers Ash noticeboard for smokers from Wilding business park. ACTION:Clerk to report litter and request a bin from CWAC.
- Two residents volunteered for village maintenance and expressed concerns about grass cutting in the area. They were also concerned about the possible introduction of a village lengthsmen and double taxation. ACTION:Cllr Paterson to provide volunteer details to the Clerk.
- A resident expressed concerns about the state of the Dingle path and noted a tree was down in the Dell. The Clerk noted that the tree has already been reported to CWAC. Cllr Hughes observed a resident removed wood for a log burner. ACTION:Clerk to query whether this practice is legal with CWAC.

- A resident noted that the tree opposite 35 Oaklands is dead. ACTION: Cllr Paterson to review.

Cllr Proctor and Cllr Hughes to attend the next village surgery on the 29th February 2020 between 10-10.30am outside the Post Office.

(f) Website. Cllr Proctor noted her phone number still does not feature on the website and the current meeting was not on the website. Brian confirmed he is still working on the website. Cllr Hughes passed on positive comments on the photos on the website. ACTION: Mr Lewin to add Cllr Proctors phone number to the website and remove Cllr Davis's details.

(g) Communications sub-committee.

Cllr Littlewood and Cllr Proctor discussed the different groups in the village and how to communicate with them effectively. The Clerk confirmed no feedback had been received from residents confirming they have read the article in the Vicars Cross and Guilden Sutton Voice. Cllr Proctor expressed concerns about commercial adverts in the noticeboards.

ACTION:Cllr Paterson to pass on information from the Neighbourhood Plan survey to Cllr Proctor on how residents would prefer to be contacted. Cllr Proctor and Cllr Littlewood to prepare and distribute draft policy for the next meeting.

3.Guilden Sutton Green Space

(a)Solicitors. The Clerk, Mr Lewin and Sarah Jessop met with the vendors to discuss ongoing issues. ACTION: The Clerk and Mrs Jessop to write to solicitors asking for a prescriptive easement to be applied for.

(b) PWLB. Nothing to report.

(c) Mersey Forest. Nothing to report.

(d) Section 106 monies. Nothing to report.

(e) Lease agreement. To be discussed in Part 2 to protect the interests of the Parish Council.

4. Environment

(a) StreetCare. The Clerk could not access survey results due to computer issues.

ACTION:Clerk to distribute survey results prior to the next meeting.

(b) Dog Fouling. Cllr Paterson noted an abandoned dog poo bag at the end of her drive.

(c) Trees and Hedges, planters and bulbs. Cllr Paterson noted that the bulbs were coming up.

Cllr Proctor confirmed that the clean up days will be on the 25th and 26th April from 10.30-3pm.

ACTION:Cllr Paterson to confirm Village Hall availability. Cllr Proctor to contact local disabled group asking for volunteers. Cllr Brown to ask scouts to provide refreshments. Communications committee to add to Vicars Cross and Guilden Sutton Voice article. Cllr Littlewood to advertise event on facebook. Mr Lewin to add event to the website. Cllr Proctor to produce a list of areas to focus on with main focus being on the Dingle path. Cllr Proctor and Mr Lewin to arrange a risk assessment for the event. Clerk to discuss the possibility of a skip with CWAC. Mr Lewin to discuss clean up with PROW officer.

5. Planning.

(a) New/recent applications.

New planning Application

20/00003/FUL	67 Oaklands Guilden Sutton Chester Cheshire CH3 7HG Rear and side single storey extension Comments by 5th February
--------------	--

20/00017/TPO	Land Between 41 and 43 Oaklands Guilden Sutton Chester Cheshire Trees located to the Dell (between 41 and 43 Oaklands)
--------------	---

Awaiting Decision

19/03019/FUL	Fieldway Hare Lane Guilden Sutton Chester CH3 7ED Two storey front extension
19/03281/FUL	Bird In Hand Church Lane Guilden Sutton Chester CH3 7EW Replace the existing windows throughout the building and reduce the patio level to ground level
19/04526/FUL	46 School Lane Guilden Sutton Chester Cheshire CH3 7ET Two storey rear extension

Decision made

19/04164/FUL	1 Wood Farm Close Guilden Sutton Chester CH3 7FA Single storey rear extension Status:Approved
19/03859/FUL	Wembrook Belle Vue Lane Guilden Sutton Chester Cheshire CH3 7EJ Alterations to roof - amendment to application 18/04216/FUL Status: Refused

(b) Neighbourhood Plan.

A Neighbourhood plan committee meeting and botanist visit is scheduled for the 11th February.

6. Training/Events/Meetings.

Nothing to report

7. Parish Car Park.

It was proposed by Cllr Proctor and seconded by Cllr Ringstead to arrange for the dead tree to be removed by the Grass Man at a cost of £200.

ACTION:Clerk to arrange tree removal with the Grass Man

8. Leisure Services.

(a) Playing field. The Clerk had distributed quotes from Mid Cheshire Grounds Maintenance Ltd, the Grass Man prior to the meeting. The contractor Rob Piercy did not provide a quote in the agreed timescale. It was proposed by Cllr Hughes and seconded by Cllr Paterson to proceed with quote from Mid Cheshire Grounds Maintenance for one year or two years if they will honour the 2019 quote price. The Clerk noted the football nets still have not been mended.

ACTION: Clerk to arrange new contract with Mid Cheshire Grounds Maintenance Ltd.Cllr Davis to mend nets.

(b) Play Area. The bearing in the roundabout has been replaced.

(c) Footpaths/Footways. Nothing to report

(d) Mobile Library.

The mobile library will be visiting the parish on:

10 February, 2 March and 23 March 2020

Stopping at: Hare Lane (post box) 9.30 - 9.50am, Moorcroft Crescent 10.00 – 10.15am and Village Hall Car Park 10.30 – 12.00 noon.

9. Public Transport

Nothing to report.

10. Highways

(a) SID Group Nothing to report

(b) Standing consideration of Highways matter. The Clerk distributed the results from the A51 improvements CWAC consultation.

(c). Hill Top Road/Arrowcroft Road junction. The Clerk has still not received feedback from Highways.

ACTION:Clerk to contact Mr Bateman for an update.

(d) Speed cameras. The Clerk attended a speed monitoring afternoon with the PCSO on Wicker Lane. Cllr Moulton and Cllr Hughes were unable to attend. ACTION:Cllr Hughes and Cllr Moulton to rearrange a date for speed monitoring with PCSO.

(e) Open Reach. Mr Davies confirmed work is expected to be completed at the end of March.

ACTION:Clerk to email Mr Davies asking if Pipers Ash will be included in Guilden Sutton phase.

11. Finance

(a) Income. Nothing to report

(b) Payments.

Payee	Amount	Payment method
Lisa Tiplady (Wages)	At agreed rate	Online
Mid Cheshire Grounds Maintenance (January)	£120 including £20 VAT	Online
ICO payment	£40.00	Direct Debit
Fields Owner 1	£80	Cheque
Field Owner 2	£80	Cheque
CPRE (need to add onto online banking)	£36.00	Online
Defib shop (Paid between meetings)	£1494.00 including £249 VAT	Online
Play and Leisure	£450 including £75 VAT	Online

It was proposed by Cllr Hughes and seconded by Cllr Proctor to accept the financial information and approve the payments put forward. Cllr Hughes to authorise transactions.

(c) Balances / Bank statements/Payment schedule cash book.

Co-op account current account (Balance Checked 5/2/20) £9398.79

Co-op account savings account (Balance Checked 5/2/20) £30,000
Scottish Widows Business Fund deposit account 1 No new statements received
Scottish Widows Business Fund deposit account 2 No new statements received

(d) Finance Risk Assessment.

(e) Grant applications. No applications have currently been received but St John the Baptist Church and a local choir group have asked for the application forms

12. CWAC and other organisations

(a) CWAC correspondence

The Clerk has completed and submitted the cemetery grant application form on behalf of St John the Baptist Church.

(b) ChALC/NALC Nothing to report

(c) CPRE. Nothing to report

(d) Defibrillators. The defibrillator machine has arrived and is waiting for installation. The Clerk suggested a carry case for the defibrillator.

ACTION:Clerk to contact Mr Reid for a date for installation. Clerk to request a quote for defibrillator case. Clerk to discuss a defibrillator training event with Mr Blair. Clerk to arrange a list of defibrillator locations to be added to the noticeboards.

(e) Police and Fire services

i) To receive updates and information from the Police and Fire service.

The Clerk distributed a report from the PCSO prior to the meeting. No issues reported in our village.

ii) Nitrous oxide. Cllr Proctor informed the Council that there has been an increase in canisters reported in Hoole.

ACTION:Clerk to contact ChALC to confirm the date when motions have to be submitted by for the annual conference.

13. Guilden Sutton Primary School

Cllr Hughes confirmed that money left over from the Reception/Year 1 area would be used to improve the storage for Years 5 and 6 which will be completed in the Easter holidays.

14. Community Events

The fete will take place on the 11th July

15. Village Hall Management Committee

The Village Hall have been identifying empty cupboards in the hall.

ACTION:Cllr Hughes to discuss if the Parish Council could have a small cupboard to store historic information and finances.

16. Members information /speaking time.

Cllr Ringstead noted a car had been present in the car park for a number of days.

ACTION: Clerk to inform PCSO.

Meeting closed 21.40